



DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
State Facilities Administration
Design and Construction Division

REQUEST FOR PROPOSAL
ADDENDUM NO. 01

This form identifies an Addendum to a Request for Proposal for Professional Services, and incorporates interpretations or clarifications, modifications, and other information into the Request for Proposals. Addenda will be numbered by the Project Director and distributed through SIGMA Vendor VSS as an attachment.

TO: ALL PROPOSERS	DATE ISSUED 04-24-2026
PROJECT NAME Tin Cup Springs Equestrian Campground Improvements	FILE NUMBER 751/26123.RLO
PROJECT DIRECTOR Ronda Osga	PROPOSAL DUE DATE: APRIL 30, 2026; 2:00 PM EST

ADDENDUM ITEMS: (attach additional sheets and drawings if required)

Clarifications

1. The DNR would like to include three vault toilets in the design.
2. Each campsite will have a fire ring and picnic table in addition to planning for hitch rails and highline locations.
3. Common areas should include day use area, ADA accessible group area with picnic tables and a fire ring as well as manure areas, trash collection area, fee pipe and sign board.
4. Number of accessible sites to be governed by EGLE Part 125 of the Public Health Code, Act 368 of 1978 as amended.

Attached please find:

1. Attendance / Sign-in Sheet
2. Tin Cup EQ Concept Drawing
3. Tin Cup Springs As-Built 8-4-25 (CAD file will be provided to successful bidder)

RFI questions with responses below:

Q1- Can you verify that scope of work should include a topographic and tree survey of the project site?

R1- Include a topographic and tree survey. The survey area shall include an approximate 800-foot x 900-foot area as shown on the attached As-Built drawing.

Q2- What size horse trailer will the project be designed to accommodate?

R2- The sites should support a 4-horse gooseneck trailer pulled by a 19-foot pickup truck. The sites should be 78 feet in length to support a vehicle/trailer design length of 58 feet.

Q3 -The inclusion of construction staking was discussed during the pre-proposal meeting. Should construction staking services be included in our proposal?

R3- Yes, include construction staking services.

Q4 - Please clarify the requirements for the sealed/stamped drawings for the DNR standard Vault toilet(s). I.e., Will this be full architectural plans 'based' on the DNR standard design, or a supplemental Code Compliance plan to support the DNR standard design?

R4- PSC to provide a code compliant accessible design based on the DNR Standard vault toilet drawing.

Q5- Will the PSC be required to design a sanitary station (RV dump station) with a typical septic system for this project? If so, is the PSC to include soil borings in their proposal in support of septic system design?

A5- A sanitary dump station or septic system is not included in this design. This project intends to meet the exception for a primitive campground served solely with a hand pump. The PSC shall provide design and permitting for a generator powered well and confirm with the permitting authorities that the use of a camper supplied generator to pump water at this location is allowable under the primitive campground exclusion.

Q6 - Has the Lake County Health Department provided input on the classification of the proposed well? If so, please provide. If not, does the DNR staff plan on initializing that communication? Information on the well classification will provide further direction on septic system design for the dump station if it is deemed necessary.

A6- The DNR has not discussed the classification of this well with the Local Health Department, the PSC will confirm with the health department the classification for this well. The DNR has no plans to construct a sanitary dump station at this location- please see the response to question 5.

Q7- The project background indicates that parcel 09-008-001-00 in Lake County was obtained for the purpose of building a Tin Cup Springs Equestrian Campground. The image below from the Lake County Property Information Viewer suggests that the western edge of the campground may encroach upon the adjacent state owned parcel 09-007-001-00. Is there any concern that the project may not be wholly located on Parcel Based on 09-008-001-00. If so, should the scope of survey work be expanded to include a partial of complete boundary survey?

A7- The DNR owns both parcels of land, they have no concerns that this project includes two parcels of land. A boundary survey is not required.

APPROVED BY

PROJECT DIRECTOR: *Ronda Osga*

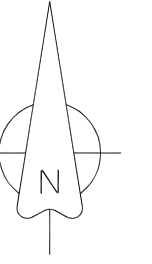
DATE 04-24-2026

LEGEND:

- = FOUND IRON
- ⊕ = FOUND MONUMENT
- = SET 3" REBAR & CAP
- △ = SET PK NAIL
- ▲ = FOUND PK NAIL
- ⊙ = POWER/ UTILITY POLE
- × = LOCATED STAKE

DRAWING SHOWN AS FEATURES WERE FOUND IN THE FIELD.
 HORIZONTAL DATUM BASED ON STATE PLANE COORD. MI CENTRAL PROJECTION, NAD 83.
 BOUNDARY DIMENSIONS ARE SHOWN AS MEASURED.

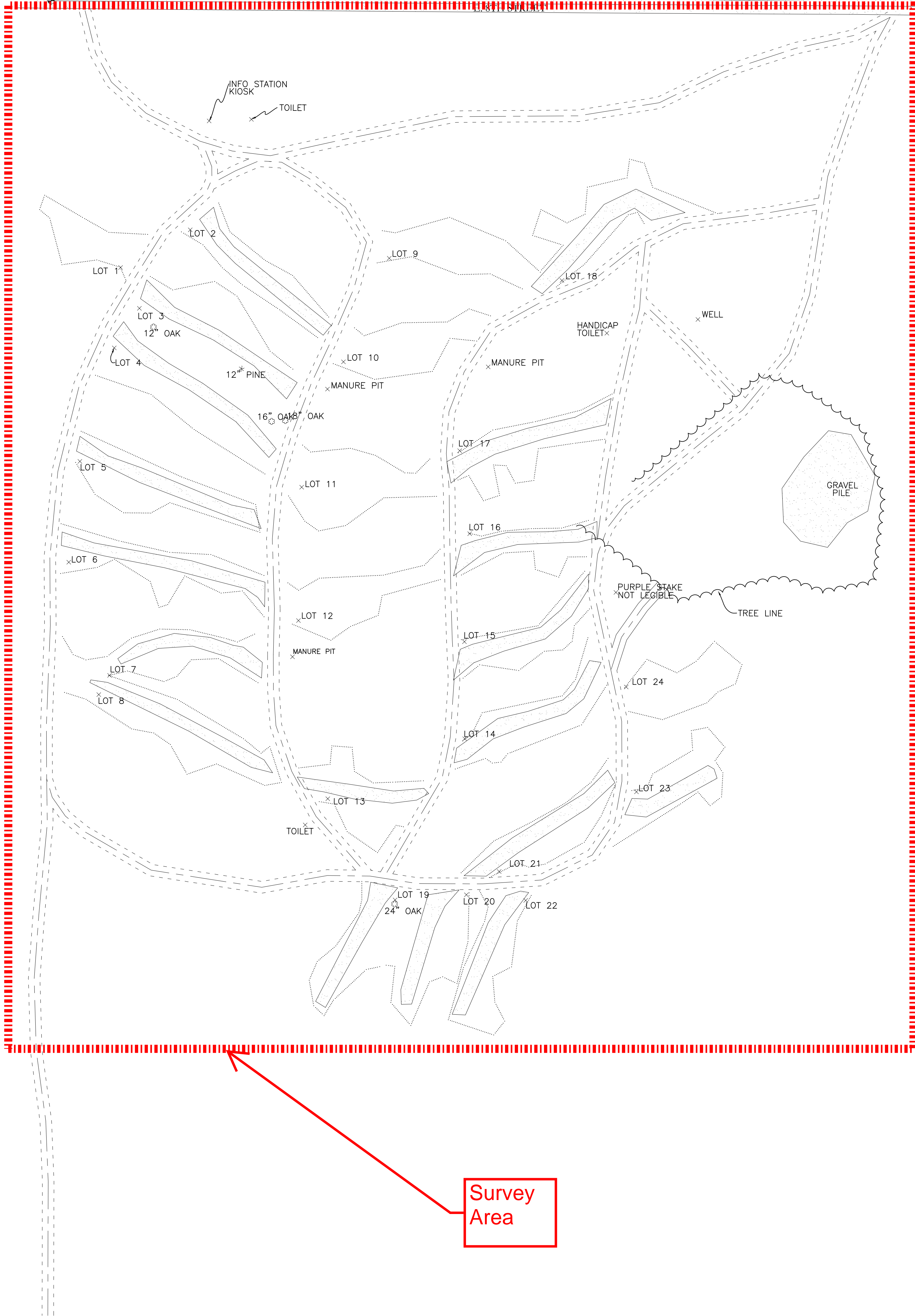
- MOW LINE
- - - - - C/L 10' WIDE DRIVE
- ▭ GRAVEL



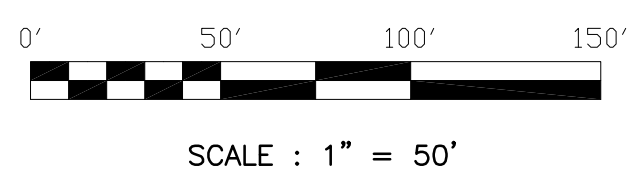
NW COR., SEC. 8
 T18N, R11W
 FD 3" ALUMINUM CAP
 STAMPED "LAKE CO."

N SEC LINE
 S 89°37'51" E 2607.09'

N¼ COR., SEC. 8
 T18N, R11W
 FD 3" ALUMINUM CAP
 STAMPED "LAKE CO."



Survey Area



SCALE : 1" = 50'

SIMMER
 LAND SURVEYING
 Kelly M. Simmer, PS
 Professional Land Surveyor
 404 W. Mesick Ave • Mesick, MI 49668
 Cell: (231) 429-4914
 ksimmer@simmerlandsurveying.com

DATE: JUNE 3, 2025		DRAWN BY: IRA	
REV: AUGUST 4, 2025	PAGE 1 OF 1	JOB #526125B	
PART OF THE NW¼, NW¼, SEC. 8, T18N, R11W, PINORA TWP., LAKE CO., MICHIGAN			

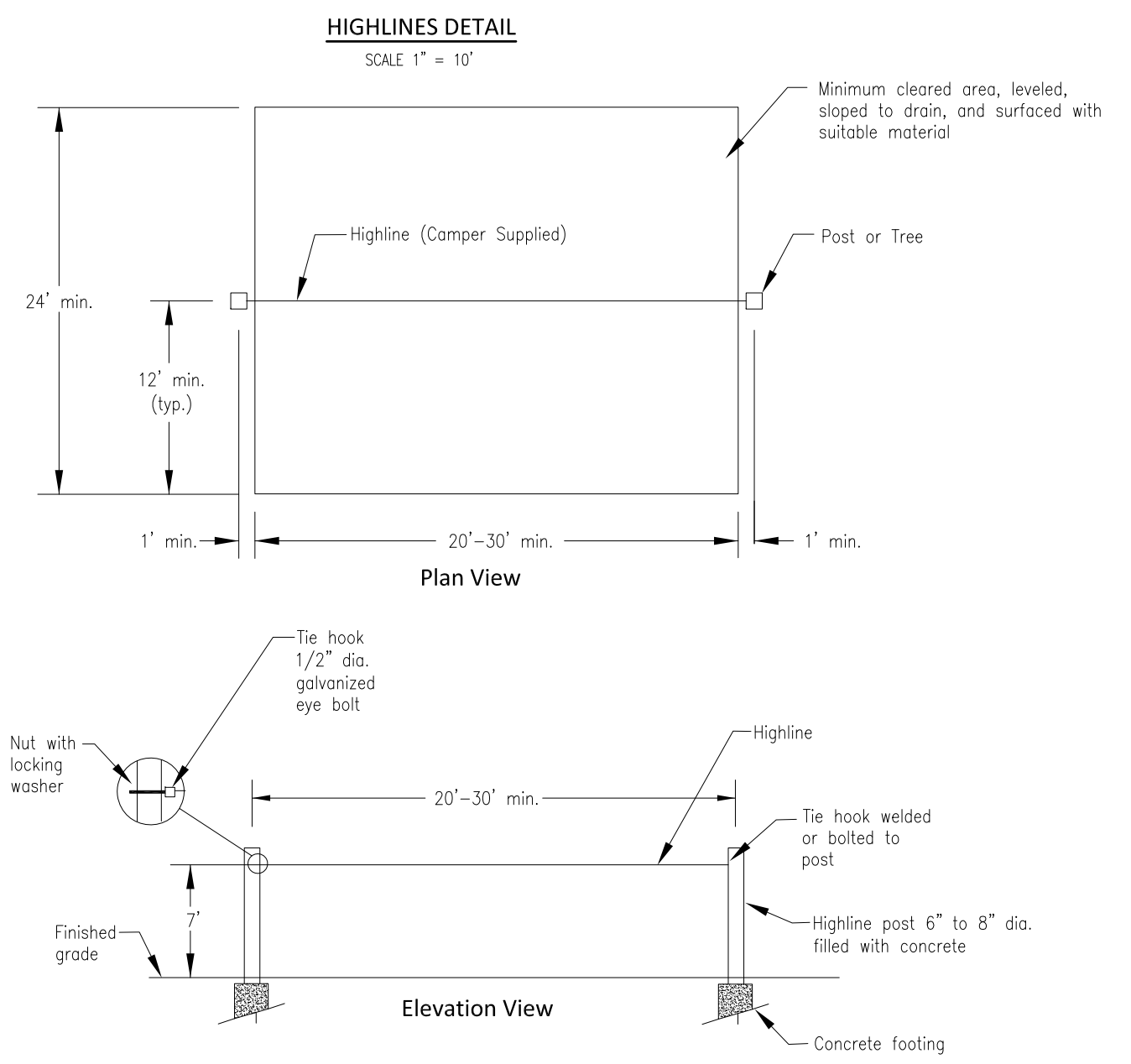
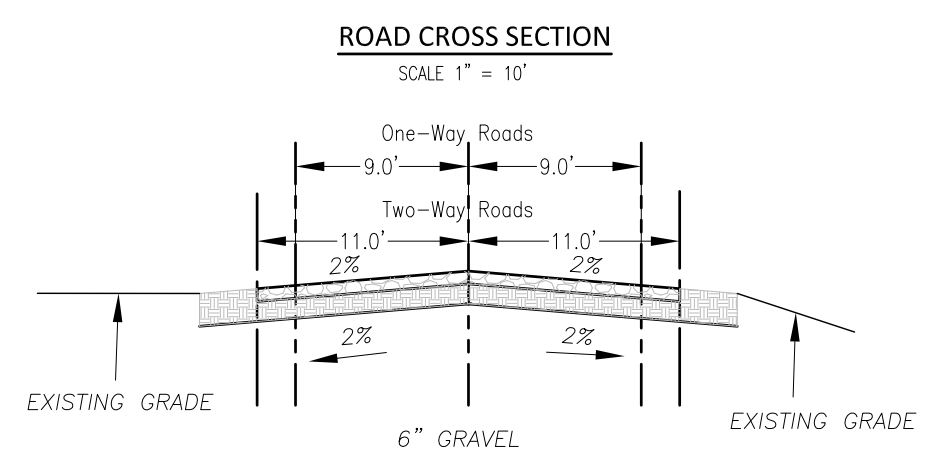
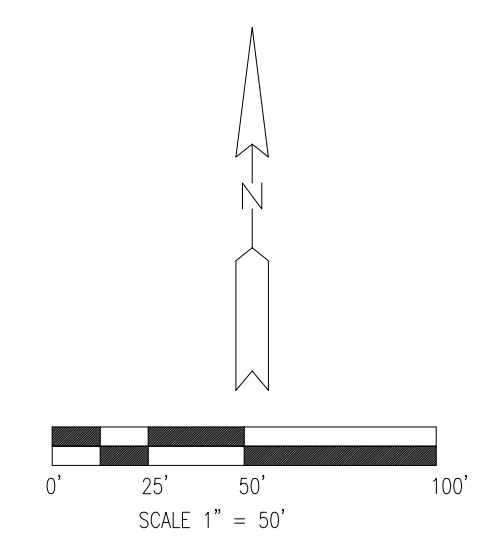
DESIGN SURVEY FOR:
 BALDWIN FIELD OFFICE, DNR/PRD
 2390 W. 24TH STREET
 BALDWIN, MI 49304

TIN CUP EQUESTRIAN CAMPGROUND
 PN: 09-008-001-00
 7001 E. 8TH STREET, REED CITY, MI 49667

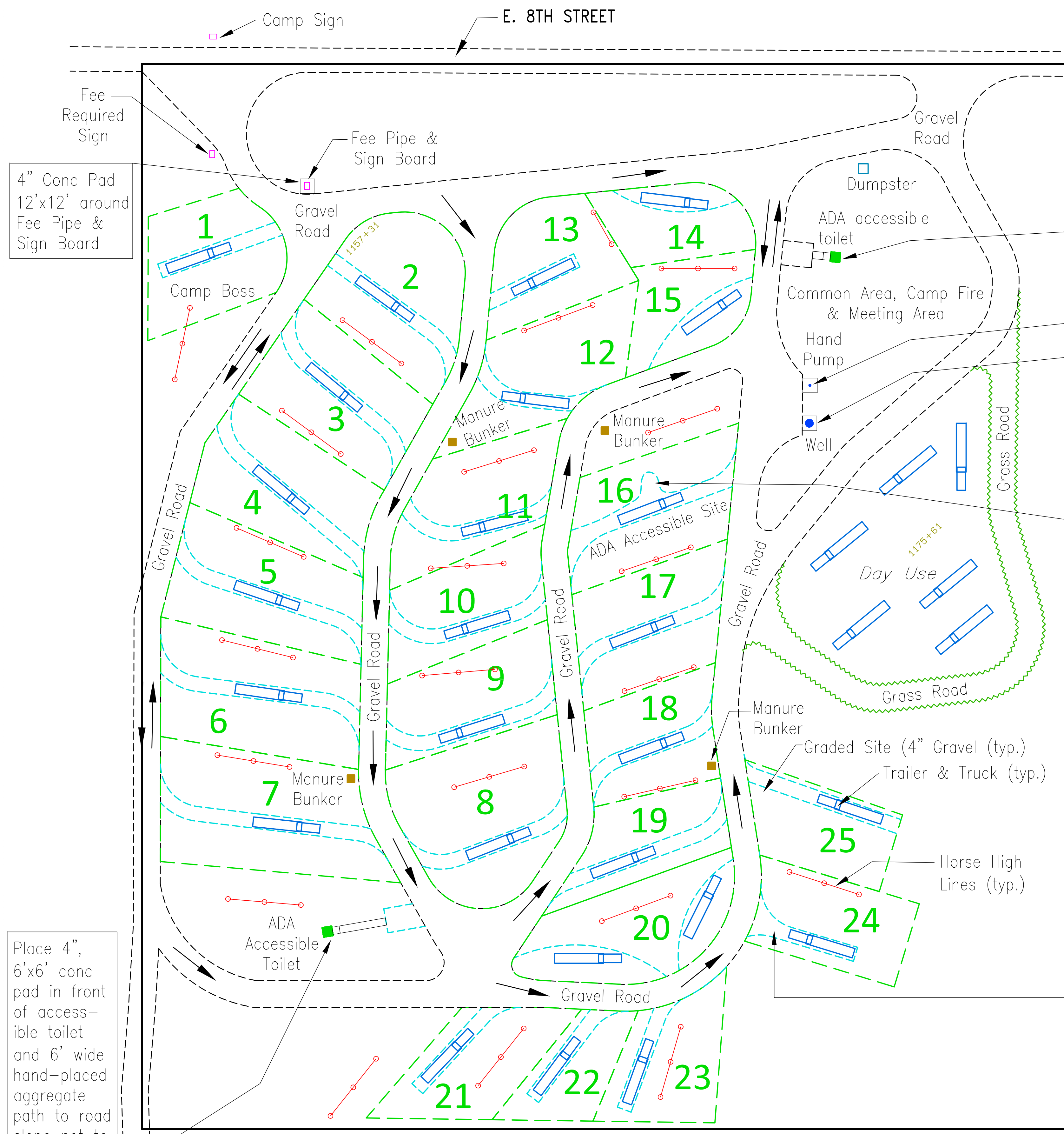
LOCATION: THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 8, T18N, R11W, PINORA TOWNSHIP, LAKE COUNTY, MICHIGAN.

LEGEND

- LOT
- GRAVEL SITES
- GRAVEL ROAD
- HORSE HIGH LINES
- TRAILERS
- WELL
- DUMPSTER
- RESTROOMS
- MANURE BUNKER



LOTS VARY IN SIZE FROM 5,900 SQ. FT TO 16,736 SQ. FEET
 ROAD AGGREGATE 22a NEEDED: _____ CYds
 SITE AGGREGATE _____ CYds



Place 4", 6'x6' conc pad in front of ADA accessible restroom and 6' wide hand-placed aggregate path to road slope not to exceed 1/12

Hand Pump, Well 1-1/2" 4" Conc Pad 12'x12' around Hand Pump

5" Submersible Well 4" Concrete Pad 12'x12' around Well Grade 6" of aggregate, not to exceed a slope of more than 1/12

ADA Accessible fire pit area w/picnic table aggregate surface

Note: Submersible Pump 5" Well w/electric connection for 5000 watt generator includes sign "5000 Watt Generator Only"

All site drives and pads to be 4" of gravel 12" wide

Each site to include a fire pit and picnic table. (Location to be determined at time of construction).

4" Conc Pad 12'x12' around Fee Pipe & Sign Board

Place 4", 6'x6' conc pad in front of accessible toilet and 6' wide hand-placed aggregate path to road slope not to exceed 1/12

W:\Main_Projects\Projects_2020\200106_Tin_Cup_Equestrian_Camp\Tin_Cup_Eq_Comp.dwg

DESIGN	JAR	ORIGINAL ISSUE	DATE	DATE	REVISION
DRAFTING	JAR	GAD FORMAT	1/22/20		
CHECKED		FORESITE (TDS)			
APPROVED		AUTOCAD VER. 14			
		AUTOCAD 2010			

MICHIGAN NATURAL RESOURCES DEPT.
 8015 S. Mackinaw Trail
 Cadillac, Michigan

AXIN LAND SURVEYS, INC.
 811 Sunnyside Drive • Cadillac, MI 49601
 Axinland@Axinland.com

Tin Cup Equestrian Campground
 Lake County

SCALE 1" = 50'
 SHEET 1 OF 1
 JOB NO. 200106

PRELIMINARY